

May 1, 2014

The meeting of the Middlesex Board of Health was held on the above date in the Municipal Building and called to order at 7:00 p.m. by the Board President with the following statement:

"This meeting is being held in compliance with the Open Public Meeting Law in that all the requirements of the Law have been met by the Sunshine Law Meeting Notice forwarded to the Courier News, Home News, and Star Ledger and posted in the Municipal Building on December 19, 2013.

Roll Call

Amy Bigge	
Amy Burke	
Charles Corcoran	Absent
Michael Conahan 1 st Alternate	Absent
Melissa Fedosh	
Thomas Harrity	
Nancy Purcell-Holmes	Absent
Audrey Powers 2 nd Alternate	Absent
Ceil Slauson	

Others in Attendance:	Kevin Dotey, Liaison	Absent
	Terry Brundage, SREHS	

Board Secretary noted that she tried to contact Audrey Powers through email and didn't get a response. President Harrity stated that she is part of the rescue squad and he will get her number through the rescue squad and contact her.

Presentations: None

Minutes

Board President Harrity made a motion to adopt the March 6, 2014 and April 3, 2014 Meeting Minutes seconded by Board Member Slauson and carried by a unanimous vote of Board of Health members present.

Executive Session: None

Reports

- A. Activities Report – REHS, Terry Brundage presented the Activities Report for the month of April.
- B. Registrar's Report - Board Secretary read the Registrar's Report for April, 2014.
- C. Middlesex County Environment Health Division (Air, Water, Noise & Solid Waste Complaints) – Board members agreed to remove the complaint form off the website.
- D. Report from Les Jones titled Spray Tek (Odor Complaints) Case No. details for 2014 Air Program – MCEHD was discussed. The form listed dates of complaints starting in January and ending with April. In total there were 11 complaints and all were listed as NCA (No call for action). President Harrity noted that an inspector came to his house and confirmed his odor complaint and mentioned that there would be a fine. The fine is not listed on the form that county is now using for the odor complaints. Board member Burke also cited that she called in complaints and the person she spoke to was reluctant to send somebody out because they already had three complaints. Board President Harrity will look for clarification regarding these incidents.

Finance Report

- A. Board of Health License Fees Collected: April, 2014 \$ 2,750.00
- B. Bill List – Resolution to Acknowledge All Claims: None
- C. Registrar Fees Collected: \$ 136.00

Board Member Slauson made a motion to accept the Financial Report seconded by Board Member Fedosh and carried by the following roll call vote. Ayes: Bigge, Burke, Fedosh, Harrity, Slauson. No: None. Abstain: None.

Correspondence

- A. Mayor's corner in the Middlesex Community Newspaper – The Board has concerns with the Mayor's letter he has put in "Our Town" regarding Spray-Tek establishing their own hotline number for the receipt of public and

governmental odor complaints. Board President Harrity will take the Boards concerns to the Mayor.

Unfinished Business

- A. By-Laws of the Middlesex Board of Health – Still in committee.
- B. Update/Status of Public Park No Smoking Initiative – Board Member Purcell-Holmes was not at the last meeting or this meeting due to work commitments and was the lead on this item. Board President Harrity and Board Member Slauson will work together to come up with a new or amended no smoking ordinance in public parks and will get back to the board at the next meeting.
- C.. Food Licensing Renewal Fee for Non-Profits – The committee asked that the Board Secretary get a list to them of all the food licenses in Middlesex Borough. Health Inspector will also check who is getting charged. The inspector noted that he does go and inspect all places twice a year whether profit or non-profit.
- D. Contract Renewal with Middlesex County for Health Services – The Board asked that the Board Secretary check with the purchasing agent to see if we have to go out to bid. Health Inspector will check with the County for a copy of the original contract.

New Business

- A. Financial Disclosure Statements – Board Secretary handed out the information to the Board Members regarding the Local Financial Disclosure Statement which needs to be done electronically by June 14, 2014.

Website

- A. The Calendar of Events was posted for the month of May.

Public Portion

President Harrity opened the meeting to the public for anybody wishing to speak.

Seeing that there was no public comment, President Harrity closed the public portion of the meeting.

Board Member Slauson moved for adjournment seconded by Board Member Fedosh and carried by a unanimous vote of members present.

Kathleen Anello
Board Secretary